



***October 24th & 25th ★ 9:00 am-4:00 pm ★ Nevada County Fairgrounds***

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Seller's Permit Number:** \_\_\_\_\_ *\*All*

*sellers are required to have a sellers permit from the California State Board of Equalization, and are responsible for collecting and reporting any applicable sales tax.*

**Vendor Insurance is required**

All vendors will be selected using a jury system. Our juried art show selects artists based on quality, originality, and craftsmanship. To ensure diversity, we limit the number of artists per category and prioritize unique, distinctive work. Selection is based on these criteria to create an exceptional experience for all. ***Prior participation does not guarantee selection.***

**Description of items to be sold:**

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**Photos:** Attach booth photo\*(required)

Attach 4 product photos\*(required)

**Please list recent shows or venues where your work has been exhibited:** \_\_\_\_\_

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**Share your website & social media links, and we'll gladly feature them on our website and event promotions (time permitting)**

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Early Vendor Registration (until April 30th): **\$175.00.**

After 4/30 Vendor Registration: **\$200.00**

**Booth Space 10x10**

Total requested: \_\_\_\_\_

**Chairs** (metal folding) **\$2** each

Total requested: \_\_\_\_\_

**Tables \$10** each

Total requested: \_\_\_\_\_

**Other requests to be considered:** \_\_\_\_\_

**ADDITIONALLY:** If you are electing to use a pop-up (frame only- no canvas tops as per fire marshal) or extensive structure in your booth space, you **MUST** indicate so in this application. Due to floor plan restrictions, compliance to building/fire codes and other factors- this **MAY** affect your booth placement.

Please describe your booth pop-up or structure here IF using one: \_\_\_\_\_

***Please initial in the 3 boxes below indicating your agreement:***

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|----------|---|
| 1. _____ | All items sold must be hand-crafted by the vendor. No resale allowed ( <i>for further details refer to Winterfaire Vendor Responsibilities &amp; Guidelines</i> ) |
| 2. _____ | <b>Vendor Insurance is required.</b>  |
| 3. _____ | <b>REFUND POLICY: No refunds for cancellations made after JULY 31st.</b>  |

By signing this agreement, you are agreeing to all the Rules and Regulations as laid out in the attached PDF ***Winterfaire Vendor Responsibilities & Guidelines at Nevada County Fairgrounds***. You are also releasing Craft Guild of Nevada County from any liability for personal injury or property damage. You agree to waive any rights to photos or videos from the Winterfaire show, which will remain CGNC's property for future promotions and social media use.

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

MAIL IN APPLICATIONS: Checks can be made payable to- Craft Guild of Nevada County. Please mail to: Craft Guild of Nevada County % Carolyn Napier, 13143 Lydia Ct., Grass Valley, CA 95945

## Winterfaire Vendor Responsibilities & Guidelines at Nevada County Fairgrounds

1. Vendors will complete set up during the time allotted (**11am-6pm Friday, 7am-9am Sat**)
2. Booths must remain open for the entire show. No early breakdowns.
3. **Booth location is subject to change at the Guild's discretion.** Booths are assigned to vendors based on jury selection, availability, strategic placement, and other important factors.
4. The Guild reserves the right to reject inappropriate displays or to have merchandise removed that does not meet the standards of juried items.
5. Appearance of Booth:
  - a. Displays must be in keeping with the theme of the show.
  - b. Store boxes/overstock out of sight.
  - c. Booths must be clean and presentable at all times.
  - d. Tables must be draped with fire-retardant materials (no open flames/heating appliances)
6. No food or drink sales for immediate consumption with the exception of designated food vendors.
7. Craft demonstrations must be reviewed and approved by the Board for safety and appropriateness
8. Vendors must have a valid California Seller's Permit displayed at the booth. It is the responsibility of the vendor to collect the appropriate tax rate for the location of the venue.
9. All products must be self made or significantly embellished by the artist. Items are considered self made if they are at least 70% hand crafted. **No commercially produced kits or resale items may be sold.**
10. Vendors must provide their own tables and chairs. *\*Table & chair rentals may be provided at a cost, and **must be reserved** during the application process.*
11. Booth Sizes are approximately 10' X 10'. Vendors are responsible for keeping their displays within the designated 10' x 10' area. **Display systems or pop-up frames that extend beyond this space are not to be used.** *If you are electing to use a pop-up (frame only- no canvas tops as per fire marshal) or extensive structure in your booth space, you **MUST** indicate so in this application above. Due to floor plan restrictions, compliance to building/fire codes and other factors- this **MAY** affect your booth placement.*
12. The venue provides electricity as a courtesy, but availability is not guaranteed. Vendors are responsible for supplying their own heavy-duty extension cords, which must be properly rated and securely fastened to avoid any potential hazards.
13. Internet connection is provided by the venue as a courtesy. Craft Guild of Nevada County has no control over the stability or security of the provided internet connection. Vendors should provide their own internet access.
14. **PARKING:** During set-up, you may unload next to the building. Please promptly move your car once finished, to make space for others. **During the event, vendors will park in the row closest to McCourtney Road (including the exit alley).** CARS MUST BE MOVED NO LATER THAN 8:30. This will be strictly enforced! We want to ensure YOUR customers have the most pleasant experience possible, including easy parking! Non-compliance may result in forfeiting next year's invitation to return.
15. Craft Guild of Nevada County shall not be liable for any injury, theft, loss, or mishap of any kind during the event.
16. Vendors may choose to leave their merchandise and belongings overnight at their own risk.
17. Due to safety issues, children and pets are not allowed during setup. Only service animals are permitted at the event; no pets.
18. **No refunds after July 31st.**
19. Vendors not found in compliance with ALL guidelines, shall forfeit vendor's fees, be asked to leave the show, and also jeopardize their ability to return for future events.
20. If you have any questions or concerns, please email us at:  
[craftguildofnevadacounty@gmail.com](mailto:craftguildofnevadacounty@gmail.com) OR feel free to call Carolyn at 850-766-1604.